

## New Website for State

We've had numerous requests for information when someone is attempting to find an approved continuing education class on the State's new website. Use the following steps to find the directory of approved classes.

Website: [www.doli.state.mn.us](http://www.doli.state.mn.us)

1. Click on "Apply for or renew a license" directly above the picture that has 4 people.
2. Click on the link that is shown in blue at the bottom of the 1<sup>st</sup> paragraph displayed as: <http://www.dli.mn.gov/business/get-licenses-and-permits/forms-licensing-insurance-bonds-certificates>
3. Click on "Continuing education for licensees" in the blue bar on the left hand side of the page.
4. Click on the red box at the top of the page "Directory of Approved Continuing Education Courses".
5. To search only for courses that relate to electrical trades, use the drop down menu to change course from "All" to "Electrical". Change the count from 10 to 100 and click "Search".
6. Find a class that you would like and click on "Details" for that class. Contact information will be displayed. Use this contact information to register for the class.

You will be able to see if the class is 24/7 online or classroom training taught at a specified location.



Our office will be closed Monday, September 3<sup>rd</sup>. Regular apprenticeship classes will start on Monday September 10<sup>th</sup>.

Stay safe and enjoy a wonderful Labor Day!

## PLT License Test Prep Class

If you've been approved to take the license exam, you will benefit from taking our test prep class. **You MUST be approved by the State to take the license exam before taking this class.** You can apply online through the State's website of [www.dli.mn.gov](http://www.dli.mn.gov). Make sure you attach all the appropriate documentation needed for approval. Once you have been approved by the State, you have a maximum of 1 year to test. If you don't test within that timeframe, you will need reapply and receive approval again.

For best test results, you should schedule your test within 3 weeks after completing our course.

**The fee for this course is \$125.00.** You will need the NEC 2017 Code Book. You are not required to purchase this book from us but you will need it for class. The cost for this book is \$95 if you purchase from us.

This class will be held in Fridley on Monday and Thursday evenings from 5:00 p.m. to 9:00 p.m. on **December 3<sup>rd</sup>, 6<sup>th</sup>, 10<sup>th</sup>, 13<sup>th</sup>, 17<sup>th</sup> and 20<sup>th</sup>**. This is a 24 hour class with homework assignments. **To get the most out of this class, plan to attend all dates.**

**Come to class prepared, approved by the State to take the license exam, alert and ready to learn. REGISTER EARLY and let us know if you need a Code book!**

**This class is not open to the general public.**

## Question and Answer Box

**Question:** I want to take the Power Limited Technician license exam. Can tell me how many hours I worked and send me that information for my test application?



**Answer:** No. The State requires that the verification of your hours worked must be completed by the contractor(s) that you worked for. The "Work Experience Verification" form must be completed and signed by the person that is the license holder for the contractor. You also need to sign the form and attach it to your application. Just scan the form and send as an attachment when you complete your application online. The fee will be automatically calculated so you can submit payment with your application.

## NICET Test Prep

We are offering a NICET test prep class at our Fridley location on **Thursday, October 18<sup>th</sup>** from 8:00 a.m. to 4:30 p.m. This is an 8 hour class.

If you are attempting to achieve NICET Fire Alarm Certification, this is a training opportunity you won't want to miss!

You need the 2016 NFPA 72 and 2014 NEC code books. If NICET changes the book requirements, we will notify you. Register **early** by calling our office at 763-571-5922 or through our website at [www.statewidelea.org](http://www.statewidelea.org).

***This class is not open to the general public***



### From Dave's Desk

Apprentices - There seems to be a common misconception that apprenticeship timecards exist solely to make your life difficult. Please let me assure you that is not the case. The State of Minnesota requires that we track your progress in the program, both in the field and in the classroom. Additionally, we use timecards to track eligibility for classification change so we can notify your employer when you are due for a raise or have completed the program. Every month there are between 4 to 10 individuals that turn their timecards in after 4:00 p.m. on the 10<sup>th</sup>. When this happens, the apprentice does not receive credit for those hours worked. There are also financial penalties incurred for each late timecard, with the 4<sup>th</sup> late timecard resulting in termination from the program. While that may seem severe, as I stated before the State of Minnesota REQUIRES that we track the progress of ALL apprentices.

I am asking for help from my fellow Journey workers. When working with an apprentice, please remind them to turn in their apprenticeship timecard by the 5<sup>th</sup> of every month. Technically the deadline to turn them in is 4:00 p.m. on the 10<sup>th</sup>. But if there is an issue such as the wrong file was emailed or they didn't include required information there is still time for them to fix it.

Thank you for your help. Hopefully we can have a month with zero late time cards. It would be the first in the history of the program.

## Unlicensed Registration Continuing Education Classes

Unlicensed Registration renewal requires you to complete a minimum of 2 hours NEC continuing education before your renewal will be processed. The following is a list of dates that meet this requirement.

**Fridley** (from 5:00 p.m. to 7:00 p.m.)  
September 25<sup>th</sup>                      November 6<sup>th</sup>  
October 23<sup>rd</sup>                         December 4<sup>th</sup>

**Duluth & Rochester**  
Duluth                                 September 13<sup>th</sup>  
Rochester                             September 12<sup>th</sup>

### Reminder

Daylight saving time ends November 4<sup>th</sup>.

Don't forget to set your clock back 1 hour.



## PLT License Continuing Education Classes

The classes listed below are approved for license renewal continuing education credits. All class eligibility and fees are posted on our website at [www.statewidelea.org](http://www.statewidelea.org).

Several of our 8 hour classes have been approved for you to receive BICSI continuing education credit in addition to credit for PLT license renewal. They are noted below showing the number of hours that they have been approved for.

### Continuing Education 8 hour Class Schedule:

#### Fridley

Evening class from 5:00 p.m. to 9:00 p.m.

Paging Systems	Sept 25 <sup>th</sup> & 27 <sup>th</sup>
Fiber Optics (7 BICSI)	Oct 16 <sup>th</sup> & 17 <sup>th</sup>
Fire Alarm (7 BICSI)	Oct 23 <sup>rd</sup> & 25 <sup>th</sup>
Access Control (7 BICSI)	Nov 6 <sup>th</sup> & 7 <sup>th</sup>
Paging Systems	Nov 12 <sup>th</sup> & 14 <sup>th</sup>
Fiber Optics (7 BICSI)	Dec 4 <sup>th</sup> & 6 <sup>th</sup>
Fire Alarm (7 BICSI)	Dec 10 <sup>th</sup> & 12 <sup>th</sup>

Weekday Day class from 8:00 a.m. to 4:30 p.m.:

Code for Limited Energy (8 BICSI)	Sept 28 <sup>th</sup>
NICET Test Prep	Oct 18 <sup>th</sup>
Significant Change to 2017 NEC	Nov 21 <sup>st</sup>
Security Systems	Dec 4 <sup>th</sup>

Saturday class from 8:00 a.m. to 4:30 p.m.:

Raceway Installation	Oct 20 <sup>th</sup>
Code for Limited Energy (8 BICSI)	Nov 10 <sup>th</sup>
Access Control (7 BICSI)	Dec 15 <sup>th</sup>

#### Duluth & Rochester

Scheduled upon request.

Although you may be tempted to take a continuing education class in your area of expertise, **you will enjoy the class and learn more if you sign up for something that challenges you. The State will not grant you credit for taking two of the same 8 hour classes within one renewal period. Keep this in mind when registering.**