

Contractor Employment Notification Form For the Statewide Limited Energy JATC

Please complete and fax to 763-571-5928. Call 763-571-5922 with questions.

EMPLOYEE INFORMATION

NAME: _____ Social Security #: _____

ADDRESS: _____ HOME PHONE: _____

CITY STATE ZIP

CELL & PAGER: _____

CIRCLE ONE LOCAL UNION ONLY

BIRTH DATE: _____

LOCAL: 110 242 292 343

HAS NOTICE BEEN FAXED TO UNION: _____

EMAIL ADDRESS: _____

EXPIRATION DATE
OF PLT OR UNLICENSED REG: _____

POWER LIMITED TECHNICIAN LICENSE #: _____
OR UNLICENSED REGISTRATION #: _____

FILL IN THIS SECTION FOR ALL NEW HIRES

DATE OF NOTIFICATION SENT TO JATC: _____

EMPLOYMENT START DATE: _____

CIRCLE ONE CLASSIFICATION ONLY

INSTALLER 1 2 3 4 5 6 JI
TECHNICIAN SENIOR TECH JOURNEYMAN TECH

HOURLY RATE \$ _____

FILL IN THIS SECTION FOR ALL SEPARATIONS ONLY

EMPLOYMENT END DATE: _____

REASON FOR TERMINATION

___ VOLUNTARY QUIT ___ DISCHARGE FOR CAUSE
___ Reduction In Force ___ Probation Period
___ REFUSAL OF WORK ___ LABOR DISPUTE

PROVIDE DOCUMENTATION SUPPORTING DISCHARGE FOR CAUSE (ONLY FOR APPRENTICES) _____

EMPLOYER INFORMATION

EMPLOYING CONTRACTOR: _____ CONTACT PERSON: _____

PHONE: _____ FAX: _____

JATC OFFICE USE ONLY

50 DAY EVALUATION SENT: _____ RETURNED: _____ 100 DAY: _____

DATE RECOMMENDED: _____ TERMINATION DATE, IF NOT RECOMMENDED: _____

APTITUDE TEST SCHEDULED: _____ TEST RESULTS: _____ SCHOOL: _____ INDENTURED: _____

CONTRACTORS Please note, the Statewide Limited Energy JATC is maintaining "Out of Work" and "Eligible for Hire" reports for the benefit of Contractors and IBEW Members. Please send notification to JATC on ALL hires and terminations so reports can remain accurate.

★ If you are looking to hire, don't forget to call for the "Out of Work" & "Eligible for Hire" reports!